



Finance Assistant

## The Company

MuchBetter is an eWallet app spearheading innovation in payment technology. We specialise in providing the perfect eWallet solution in more than 180 countries, for now more than 1,000,000 customers.

MuchBetter brings together a team of tenacious thought-leaders, re-imagining the business model of payment services and pushing the boundaries and capabilities of a payment app.

With offices in the UK, the Isle of Man, Spain, Lithuania and Costa Rica, our team is multicultural, and our workspace is a place for creativity, change, innovation and collaboration. We employ people who think outside the box, share ideas without restrictions, take pride in supporting the wider team, and are not afraid to ask questions.

## The Role

We are looking for a Finance Assistant to join our growing Finance Team.

### Core Responsibilities:

#### Accounts Receivable/Payable:

- ✓ Maintain the sales ledger and purchase ledger
- ✓ Generating invoices and account statements
- ✓ Follow up with customers to ensure timely receipt of payment
- ✓ Ensure that all vendor invoices are processed and paid in a timely manner
- ✓ Maintain invoicing system
- ✓ Ensure that processes are compliant and efficient
- ✓ Design and drive new processes for this function
- ✓ Maintain relationships with suppliers and customers
- ✓ Performing account reconciliations
- ✓ Maintaining accounts receivable files and records

#### Financial:

- ✓ Producing monthly financial and management reports
- ✓ Investigating and resolving any irregularities or enquiries
- ✓ Assisting in general financial management and analysis
- ✓ Adhoc projects

#### Role Requirements:

- ✓ Minimum 4 years' experience within a similar Accounts Payable / Accounts Receivable environment
- ✓ Proficient in Microsoft software
- ✓ Strong organisational ability
- ✓ Attention to detail
- ✓ Ability to meet all deadlines and work under pressure

#### Remuneration:

- ✓ A competitive salary
- ✓ Bupa health insurance for you and your family

- ✓ Bupa dental insurance for you and your family
- ✓ 25 Days annual leave + all bank holidays
- ✓ 1 extra day annual leave for your birthday
- ✓ Pension scheme
- ✓ Employee Assistance Programme
- ✓ Fantastic social events

Location: Isle of Man

To apply for this role, please email your CV to [hr@mirlimited.com](mailto:hr@mirlimited.com)

